



# Professional yoU!

A workshop designed to help youth gain insight into building their 4-H career in amore professional manner.

**Monday, August 12, 2013**

**Microsoft Store (Domain)**

3309 Esperanza Crossing, Austin, TX 78758

**Time:** 10:00 am - 3:00 pm

**Cost:** Travis County 4-H Members—No Fee

Non Travis County 4-H Members - \$10.00 Fee

Lunch - Dinning Etiquette Session at local Domain restaurant

Lunch Cost will be your personal expense

Register via the link: <https://docs.google.com/forms/d/1WPeoM-QKyOCumOSvliNkSI8i5PK2QOV2-1Lm9sjmEJg/viewform>



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## Topics:

- Microsoft Word and PowerPoint Training
- Resume Writing Techniques
- Interview Techniques
- Dining Etiquette at a local restaurant
- Attire/Clothing Etiquette
- Social Networking Etiquette

Cooperative efforts of Travis County and the Texas A&M AgriLife Extension Service have made the Travis County 4-H program possible. Educational programs serve people of all ages regardless of socioeconomic level, race, color, sex, religion, disability or national origin. The Texas A&M University System, U.S. Department of Agriculture and the County Commissioners Courts of Texas Cooperating.